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**NATIONAL ADVISORY COMMITTEE ON HEALTH AND DISABILITY**  
**Hunga Kaititiro i te Hauora o te Tangata**

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**Minutes of the 171st meeting  
held on Tuesday, 5 December 2006  
at The Wellesley Club, Wellington**

**Present:** Linda Holloway (Chair)  
Geoff Fougere  
Riripeti Haretuku (for last part of meeting)  
Andrew Moore  
Neil Pearce  
Lynette Stewart  
Phil Shoemack  
Api Talemaitoga  
Will Taylor  
Gwen Tepania-Palmer  
Maaka Tibble

**In attendance (for all or part of meeting):**  
Margaret Earle, Manager  
Angela Faherty, Executive Assistant  
Kathryn Haliburton, Analyst  
Victoria Jackson, Analyst  
Barbara Langford, Senior Analyst (Public Health)  
Jan Mackay, Senior Analyst  
Charmaine Ross, Senior Analyst (Māori Health)  
Liza Wilcox, Senior Analyst

**Agenda Item 1: Identify conflicts of interest**

None identified.

**Agenda Item 2: Apologies**

Karleen Edwards.

**Agenda Item 3: Table all papers**

- Proposed wording for section of chronic conditions report (see item 5.2)

**Agenda Item 4: Minutes of November NHC meeting**

The minutes of the NHC meeting held on 21 November 2006 were accepted as a true and accurate record. The listed actions were reviewed. There were no matters arising that were not already covered by the agenda.

## **Agenda Item 5: Work programme**

These items are in the order they appeared on the agenda, rather than the order in which they were discussed.

### **Agenda Item 5:1: Rural communities and health**

The lead sponsor presented the redrafted project profile and asked the committee for its comments, particularly on the areas highlighted.

#### **Agreed:**

- Include people with disabilities among the stakeholders to be consulted
- Project profile approved with the following amendments
  - Insert 'health' before 'needs' in the purpose (1.1)
  - Remove word 'measurably' and insert 'yield evidence-based improvements in access to health & disability services' in goal (1.2)
  - Use the term 'health inequalities' in goal (1.2). In the text of the profile refer to link between health inequities and health inequalities
  - Use the term "health & disability services" throughout the project profile. Include home support services & respite care in the topical scope

#### **Action:**

- Secretariat and sponsors to continue development of consultation plan and make contact with the four identified DHBs.

### **Agenda Item 5:2: Chronic conditions**

The lead sponsor reported on the meeting with the Minister. He advised that Minister was very positive about the report, but had asked for further clarification about the role of the DHB contact person. The committee discussed new wording proposed by the sponsors and secretariat.

The lead sponsor also reported that the Minister had agreed to launch the report but that a date was still to be set. The Minister had asked that the report be distributed within the Ministry of Health prior to the launch so that the Ministry could give consideration to how to implement the NHC's proposals.

#### **Agreed:**

- to new wording relating to DHB contact person
- no further substantive changes to be made to the report; but some editorial changes will be needed for consistency and clarity
- any additions or changes to meaning in the report to be approved by project sponsors.

#### **Action:**

- Secretariat to e-mail new wording to Karleen
- Secretariat and sponsors to work on launch arrangements once date finalised.

### **Agenda Item 5:3: Hui with Māori health leaders**

Committee members reflected on the discussion at the previous NHC meeting and gave further consideration to the purpose and arrangements for the hui.

Proposed purposes of hui:

- To signal NHC responsiveness to Māori
- Talk about NHC and PHAC work programme
- Provide an opportunity for discussion between Māori health leadership, the Minister and the Director-General of Health.

Proposed format and venue:

- Begin in late afternoon, have dinner, reconvene the following morning and finish about 4.30pm the following afternoon
- Hold in either in Auckland or Wellington (to suit Minister's availability)
- Anticipate that will have 20-30 Maori leaders attending.

Actions:

- Secretariat to develop paper/project profile for February NHC meeting
- Sponsors to sound out key people regarding venue etc and advise secretariat

### **Agenda Item 6: Correspondence**

The NHC received the following inwards correspondence:

- letter of thanks to Linda Holloway for opening the New Zealand Association of Optometrists conference
- *The Annual Report 2005/06 including the Health and Independence Report* from the Ministry of Health
- The National Occupational Health and Safety Advisory Committee's report on *Surveillance and Control of Workplace Exposures in New Zealand*.

### **Agenda Item 7: Financial update**

The Manager spoke to the financial summary for the period ended 31 October 2006.

### **Agenda Item 8: Conferences**

Committee members and secretariat staff reported on highlights from their attendance at the following conferences:

- New Zealand Home Health Association annual conference
- Ageing in New Zealand: Reporting Research Progress conference
- 2<sup>nd</sup> Asian Health and Wellbeing Conference
- Symposium for the Centre for Public Health Research on *Priorities in Environmental Health*

### **Farewells**

Committee members formally thanked Andrew Moore and Lynette Stewart for their contributions to the NHC and the PHAC over the past six years.

**Next meeting**

The first NHC meeting for 2007 will be held on Tuesday 20 February, beginning at 9.15am.

The meeting closed at 3.30pm

**Confirmed as a true and accurate record**

.....Chair

.....Date