
NATIONAL ADVISORY COMMITTEE ON HEALTH AND DISABILITY
Hunga Kaititiro i te Hauora o te Tangata

**Minutes of the 166th meeting
held on Tuesday, 16 May 2006
at Portland Towers Hotel, Hawkestone Street, Wellington**

Present: Linda Holloway (Chair)
Geoff Fougere
Riripeti Haretuku
Andrew Moore
Neil Pearce
Lynette Stewart
Phil Shoemack
Gwen Tepania-Palmer
Maaka Tibble

In Attendance (for all or part of meeting):
Margaret Earle, Manager
Angela Faherty, Executive Assistant
Sara Georgeson, Analyst
Trish Green, Communications Advisor
Kathryn Haliburton, Analyst
Victoria Jackson, Analyst
Barbara Langford, Senior Advisor (Public Health)
Jan Mackay, Senior Analyst
Charmaine Ross, Senior Analyst (Māori Health)
Liza Wilcox, Senior Analyst

The NHC welcomed Maaka Tibble to the committee.

The Minister of Health, Hon Pete Hodgson, joined the meeting at 9.15am. Committee members briefed the Minister on areas of NHC and PHAC work that are nearing completion. Suggestions for new areas of work were also discussed.

Agenda Item 1: Identify conflicts of interest

None identified.

Agenda Item 2: Apologies

Api Talemaitoga

Agenda Item 3: Table all papers

- Letter from Health Select Committee in regard to prostate cancer screening (item 4)

- Copy of Ministry of Health's submission to Health Select Committee regarding prostate cancer screening (item 4)

Agenda Item 4: Minutes of April 2006 teleconference

The minutes were accepted as a true record. The listed actions were reviewed. There were no matters arising that were not already covered by the agenda.

A brief discussion was held on the practicality of holding committee meetings by teleconference. Committee members supported the suggestion that where possible NHC meetings should be face-to-face (unless the agenda was very brief) but that teleconferences are often a useful avenue for sponsors' discussions.

Agenda Item 5: Correspondence

The Committee noted the following outwards correspondence:

- letter to Standards Plus advising that the NHC will contribute to the design costs for a book incorporating the photo boards from *To have an 'ordinary' life*
- reply to National President of Diabetes New Zealand.

The Committee noted the following inwards correspondence:

- reply and thank you from Standards Plus
- invitation to attend the New Zealand Health Innovation Awards 2006
- letter from the Health Select Committee asking the NHC to provide a submission on prostate cancer screening.

It was agreed that:

- Linda Holloway will attend the Health Innovation Awards on behalf of the NHC
- the NHC would prepare a brief letter to the Health Select Committee and provide copies of the NHC's advice on prostate cancer screening and its published criteria for assessing screening programmes. These documents to be sent to the Select Committee through the Minister.

Agenda Item 6: Conferences

- The Senior Advisor, Public Health reported that she will be attending a conference in Canberra in late May, entitled *Urbanisation, Environment and Health* and will report on the conference and its implications for the proposed PHAC project at the next PHAC meeting
- Gwen Tepania-Palmer noted that she would be attending the *Traditional Knowledge 2006* conference (June 2006) in another capacity and would report on it to the NHC
- Members suggested that once the programme is available for the *Imagine Better – Building Inclusive Community* conference a decision is made as to whether to send a representative
- Riripeti Haretuku noted that she is a keynote speaker at the *Involve 06* youth conference in November and will provide feedback on it to the NHC. It was

suggested that it would also be helpful to have representation from the NHC secretariat at the conference

- Members agreed that it would be useful for the committee to be represented at the *Asian Health and Wellbeing* conference in November. The Manager indicated that a secretariat member would be attending and could be accompanied by a committee member.

Agenda Item 7: Report back on May PHAC meeting

The Chair of PHAC outlined the issues discussed at the PHAC meeting the previous day:

- the PHAC's public health overview report
- PHAC's involvement in Health Impact Assessment (HIA) after 30 June 2006
- planning for the HIA conference to be held 27 June 2006
- report back on the meeting between the PHAC and the Public Health Directorate
- the health of children and young people project
- possible future project areas - there is strong interest in PHAC for developing work around the topic of urban environment and health.

Agenda Item 8: Financial update

The Manager spoke to the financial statement for April 2006 and identified areas where expenditure is forecast to be different from budgeted figures.

Committee members suggested that the NHC meet with Māori leaders in order to raise the profile of Health Impact Assessment in Māori policy development. This meeting could also be an opportunity to showcase other current work of the NHC and the PHAC. There was general support for this suggestion and for further consideration to be given as to how to progress the proposal.

Agenda Item 9: Discussion on work programme for 2006/07

The Manager spoke to the paper which matched possible project areas, discussed at the May NHC teleconference, with the list of questions for new projects. Committee members expressed interest in each of the areas identified and discussed which should be given priority.

It was agreed that once the necessary capacity is available in the secretariat:

- the NHC begin scoping work to look at prisoners' health
- the PHAC identify how it can contribute health perspectives to the work being undertaken by other agencies on the topic of urban environments
- the NHC to scope work focusing on access to services with particular attention to the Māori access. As current NHC projects on chronic conditions and rural health are developed consideration would be given to the potential focus and scope of this new work.

Action:

- secretariat to prepare a report to the Minister outlining the proposed 2006/07 work programme for the NHC and the PHAC.

Agenda Item 10: Arrangements and programme for visit to Wairarapa

The Manager reported that she was still waiting for feedback from the Wairarapa DHB on the suggestions that had been provided for the programme.

It was agreed that:

- the draft programme would be sent by e-mail to NHC members for their comments and input
- depending on final travel arrangements committee members could meet together in Wellington on the evening of Sunday 18 June for a final briefing on the programme.

Agenda Item 11: Work programme

Agenda Item 11.1: Chronic conditions

The project manager updated the committee on progress with the first report to the Minister. Committee members provided comment on the draft, in particular the recommendations section

It was agreed:

- that the focus of the committee's advice would be building on existing successful policy and practice rather than creating a new strategy
- to draw out the different levels of the health sector more in developing principles
- to identify gaps in existing policy frameworks and what is needed to improve service provision
- that co-ordination at every level is important, particularly as much of the funding is in silos
- realignment is more crucial than provision of additional resources
- there should be a focus on opportunities and examples of good practice.

Action:

- secretariat to incorporate changes and to continue to work with sponsors to finalise the document.

Agenda Item 12: Work programme – verbal updates

Agenda Item 12.1: Rural communities and health

The project sponsors provided verbal feedback on the progress with the project

Actions:

- secretariat to finalise the request for proposal for a literature review and analysis, and proceed with the contracting process
- secretariat to identify relevant data sets (e.g. Statistics New Zealand, ACC)
- further work to be done around defining what is meant by rural.

It was agreed that:

- Phil Shoemack be the lead sponsor for the project
- Maaka Tibble be a project sponsor.

Agenda Item 12.2: Caregivers

The project manager provided a verbal update on progress with the project

Action:

- secretariat to finalise the two requests for proposal to commission a literature review and a discussion paper on social & demographic trends, and then proceed with the contracting process.

Next meetings

The June PHAC and NHC meetings will be held during the committee's visit to the Wairarapa on 19 and 20 June.

July committee meetings will be held in Wellington on the afternoon of Monday 17 July (PHAC) and Tuesday 18 July (NHC).

The meeting closed at 4.15pm.

Confirmed as a true and accurate record

.....Chair

.....Date